

**Kilmallie Community Council**

Chairperson .....Jillian Clark, Kilmalyn, Corpach  
Treasurer.....Margaret MacKenzie, 42 Hillview Drive, Corpach  
Secretary.....Dawn Rigby, Puiteachan, Glen Loy, Banavie

**Minutes of meeting 4th May 2011  
Time 7.15pm at Kilmallie Hall, Corpach, Fort William.**

**Council members present**

Jillian Clark (JC) Margaret Mackenzie (MM), Dawn Rigby (DR)  
Christine Hutchison (CH), Janet MacLugash (JM), Kshama Wilmington (KW), and Mandy Ketchin (MK).

**Other**

Councillor Bill Clark (BC)  
Susan Poole (Highlands Planning Department)  
3 members of the public: Carolyn Clare, Martin Basil and Liz Basil.

**Apologies**

Calum Dennison (CD) Russell Leaper (RL) Tony Whitelocke, (TW)

Brief introductions were made welcoming Susan Poole, Cllr Bill Clark and members of the public.

**Minutes of the last meeting.**

DR suggested that a draft copy of the minutes will be sent out, and any changes required can be emailed back to her before it is put out for the public.

**Guest speaker**

Susan Poole from the planning department gave a detailed talk on guidance and procedures for planning applications and the role of the Community Council. Susan explained how time scales are important and members of the public must contact their Community Council ASAP, (within 14 days) if they have any queries over an application, then it can be processed as a Statutory Consultee. If not, and requests are received after this period, any comments will be treated as public representations. As the KCC only meets on a monthly basis, and some time schedules could be missed, it was decided to discuss at another meeting the possibility of a sub-group or individual who will look into planning matters, and maybe meet more frequently.

Susan also suggested that the involvement of the KCC in planning matters should only be applications that are of community interest. Neighbour to neighbour complaints should not be addressed.

Members of the public can view all planning applications on the Highland Council website ([www.highland.gov.uk](http://www.highland.gov.uk)) or at the council offices or the library, both in Fort William. The local papers also print a list, but these are not full complete lists, only selected applications.

Susan finished her informative talk by handing out various leaflets and answering any questions.

Susan was thanked by all.

**Matters arising**

**Planning**

Currently no new planning applications in the Kilmallie area.

Cllr BC explained that as he is a member of the planning committee, he cannot sit in at any planning application discussions.

### Website.

MK, RL and MM have worked very hard to try to get a KCC website up and running. They explained how it needs to be professionally designed with a good management system. They have all the details of what is required for a site and are now awaiting tenders from two local companies. Cllr BC handed over an application form for a discretionary grant which would hopefully pay for the website. The application form has got to be submitted by Monday 9<sup>th</sup> May, so hopefully the tenders would be in by then. MK believes that a website is a great opportunity to help to bring the Kilmallie Community together.

### Notice board

RL (absent) attended a meeting of the Banavie quarry liaison group and Bob Gordon from Breedon Aggregates offered to fund either repair or replacement of the notice board in Banavie at Neptune's Staircase.

Carolyn Clare (member of the public) remarked on how nice the notice board in Caol was. It was easy to read and didn't get covered in condensation when it rained. This was noted.

RL is currently awaiting quotes from companies.

### Newsletter

KW and CH are currently working on pricing estimates for printing the KCC Newsletter. The chair suggested writing to local business for donations/sponsors, explaining the situation and that they would be featured in the newsletter. The chair explained how local companies in the past had always generously helped with community projects.

KW will now contact local companies

**ACTION**

JM suggested that the KCC newsletter could have an article in each addition on a character in the community. This was agreed by all.

### New Constitution.

All members agreed on the new constitution and meeting arrangements. The constitution was signed by JC, MM, and DR. JC to hand in to council.

**ACTION**

Chair to find out if we are supposed to have an AGM before July.

Chair to enquire who KCC's liaison officer is.

**ACTION**

### Correspondence

Community Safety. Letter to be emailed to all KCC members

Scotland Transerv. Reply to secretary's letter regarding the safety lights at Banavie School and surveys on the speed limit through Corpach. They gave information about speed surveys done west of Corpach, but none actually at Corpach.

Request a survey to be done from Corpach to Fassifern, with detailed information on traffic flow.

**ACTION**

Future conference on housing and people in rural communities.

Copy of emails handed out to members detailing:-

Community wardens

Graffiti

Withdrawal of skip services

Responses of other CC members.

### Financial Report

MM is having great trouble in trying to obtain a cheque book and statement from the bank. It seems to be a long drawn out process, but hopefully all will be well for the next meeting.

No change on the Bank balance  
1 invoice for the hire of the room in Kilmallie Hall.

**AOB**

**Twenty's plenty sign at Badabrie, Banavie.**

CH has requested if a twenty's plenty sign could be available for Badabrie. There are now more children in the area, and the speeding cars are a danger. Cllr BC said he would enquire and a letter shall be sent to Mark Crowe, of roads and transport, Highland Council.

**ACTION**

**Closure of Banavie School Special Class.**

JM would like KCC to comment on the proposed closure of the special needs class in Banavie Primary School. Comments about the proposal must be submitted to Rosemary Bridge, by Friday 20<sup>th</sup> May 2011.

Points to be made are:-

**Sec. 2.2**

'The provision of a new resource base for pupils with additional support needs will be ***considered*** as part of the designs of the new builds.'

KCC would like this to be a definite, not a consideration.

**Sec. 6.2**

'the use of the existing accommodation in Banavie School will be determined by the Head Teacher. ***It may be possible*** to retain the area as a learning support base/breakout space for future pupils with additional support needs....'

KCC would also like this to be a definite as a support base/breakout space is essential for learning supports and special needs children.

Cllr BC commented that this was still only at the consultation stage until the 20<sup>th</sup> May, 2011.

Secretary to email Rosemary Bridge.

**ACTION**

**Notice board in Corpach.**

MK noted that there is a large grit bin in front of the notice board by the Co-op. the chair and Cllr BC said that this was in hand, and it will be moved soon.

**Lochaber Transport Forum**

MK suggested KCC should join the Lochaber Transport Forum. To strengthen arguments on transport issues. Cllr BC advised that it may be too much at the moment but it was agreed to join a mailing list. Secretary

**ACTION**

**Next Meeting.**

Date of Next Meeting

Thursday 19th May, 7.15pm at Kilmallie Hall.

Members of the public are invited to attend and if you wish to contact the Community Council, please do so through the Secretary, Dawn Rigby.

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